



250.352.6011
fax: 250.352.9855

201-182 baker st
nelson BC V1L 4H2

www.nelsoncares.ca
info@nelsoncares.ca

nelson
CARES
society

JANUARY 11, 2018

JOB POSTING – INTERNAL & EXTERNAL

POSITION: COMMUNITY SUPPORT WORKER - PERMANENT PART TIME
CUSTOM FIT INCLUSION & EMPLOYMENT

Overarching Expectations

A Community Support Worker (CSW) has the ability to:

- provide meaningful, personalized support to individuals with developmental disabilities
- to promote the dignity, choice, self-determination and autonomy of persons served
- to put the needs and desires of persons served as a priority during work hours
- work in a positive and professional manner with persons served, families, colleagues, supervisory staff, service providers and community partners
- facilitate positive behavior support strategies to assist individuals displaying challenging behaviors

Required Qualifications

- Certificate in Community Support Worker or an equivalent program
- Training in positive behavior communication supports preferred
- Excellent communication skills both oral and written
- Emergency First Aid Certificate and CPR C
- MANDT Certification
- Valid British Columbia Driver's License (no restrictions)
- Reliable vehicle available for work to provide transportation for clients
- Satisfactory Criminal Record Check
- Ability to work independently and collaboratively within a team setting
- General experience with various software programs including: Microsoft Word & Excel

Position Responsibilities

The successful candidate will provide one to one support for individuals with developmental disabilities in community settings as well as their homes with their goals for community access, employment, personal development, recreation, health and personal care. This position is responsible for job coaching several individuals in a janitorial setting and coordinating shifts on a weekly basis. This position is also responsible for assisting with administrative tasks that support the function of the program. The CSW reports to the Custom Fit Inclusion & Employment Manager.

Day to day Responsibilities

- Assists individuals in all aspects of their daily living including their physical, health, social, emotional, educational, recreational and vocational development in their home and/or community
- Implements activities, positive behavior support strategies, and special initiatives provided in the individuals' person centered plans
- Provides job coaching supports and adapts to different learning styles
- Coordinates a janitorial skills assessment program



250.352.6011
fax: 250.352.9855

201-182 baker st
nelson BC V1L 4H2

www.nelsoncares.ca
info@nelsoncares.ca

nelson
CARES
society

- Assists with discovery processes, profiling individuals' skills, abilities, interests and preferences
- Assists in developing and implementing task lists and work plans
- Assists with administrative tasks and program projects
- Supports individuals with personal care and hygiene
- Supports individuals with meal preparation and maintaining their homes
- Liaises with individuals' family, community services, integrated case management team, employers and other relevant people
- Provides transportation for individual(s) as required
- Completes in a timely manner all relevant events in individual's files, incident reports and any other required documentation
- Ensures individuals' safety by understanding and following all relevant policies and procedures
- Ensures that the individuals' rights and needs remain the primary focus of efforts, activities and strategies implemented
- Monitors medication when required, as per: Medication Administration policy and individual health care plan(s).

Position Start date: January 31, 2018

Hours of work: 15 hours per week

Must be available Fridays 10am – 6pm; other hours are scheduled based on individual needs with some flexibility

Occasional on call Saturdays 10am – 4pm

Compensation: \$17.45 - \$20.35 per hour

Application Deadline: January 24, 2018 at 4:00 p.m.

Applications should include cover letter, resume and three references. Please forward applications to:

Nelson CARES Society – Attention: Zhenia Salikin, CFIT Manager

521 Vernon Street

Nelson, BC V1L 4E9

250-352-6011 ext. 15

Email: zhenia@nelsoncares.ca