



521 Vernon Street
Nelson BC V1L 4E9

www.nelsoncares.ca

May 1, 2018

Job Posting #: CFIT 1-2018

Nelson CARES Society
INTERNAL & EXTERNAL JOB POSTING
POSITION: CANADA SUMMER STUDENT JOB
COMMUNITY INCLUSION & ADVOCACY OUTREACH ASSISTANT

Applicants must be 15-30 years old and have been full time students last school year and returning to full time studies in the fall of 2018.

Qualifications:

- Some post-secondary education - preferably in Human Services/Social Work and/or Education.
- Strong interpersonal skills, including oral and written.
- Ability to learn quickly.
- Must relate to all in a non-judgmental, non-discriminatory manner.
- Good working knowledge of Microsoft software programs, including Publisher.
- Familiarity with social media.
- Require minimal supervision.
- Awareness of poverty issues.
- Good organizational skills.
- Current Emergency First Aid/CPR certificate an asset.
- Satisfactory Criminal Records Search.

Position Responsibilities:

- Provide intake, screening and referral for persons experiencing poverty, homelessness or other hardship or injustice.
- Business community research and networking.
- Assist in executing community campaigns.
- Update blog and Facebook pages.
- General administrative duties.
- May include assisting people with developmental disabilities with paper delivery.

Position Start date: June 18, 2018
Hours: 30 hours per week for 8 weeks
Compensation: \$14.65 per hour
Application Deadline: **May 18, 2018 by 4:00pm**

Please e-mail application including a cover letter, resume, and three references to:

Zhenia Salikin
Custom Fit Program Manager
Email: zhenia@nelsoncares.ca

Nelson CARES Society is an equal opportunity employer. All internal candidates will be contacted as to the status of their applications. All external applicants will only be contacted if short-listed for an interview.