



Job Posting #: 21\_2021\_SS

**Nelson CARES Society**  
**Stepping Stones Emergency Shelter Program**  
**INTERNAL AND EXTERNAL JOB POSTING**

**Position: Emergency Shelter Worker**

**Classification: Permanent Part Time**

**Location: Nelson, BC**

Nelson CARES Society is a not-for-profit organization that provides programs and initiatives in advocacy, housing, employment, support services, and environmental stewardship. Stepping Stones is its program that runs the only emergency shelter in the West Kootenay, serving an area from Kaslo to Creston, Nelson to Trail. The shelter houses up to 17 people in five bunk-style bedrooms, with a stay of up to 30 days. It is a low barrier and safe environment.

Reporting to the Front-Line Supervisor, the Emergency Shelter Worker completes resident intake, monitors and attends to the well being and safety of residents during their shift. Maintains a comfortable, clean and safe environment. *This position requires union membership.*

Job description is available upon request.

**Education/Training and Experience:**

A minimum of grade 12 is required. Post-secondary certificate in human services or related field, or the equivalent experience and education is preferred.

A minimum of 6 months experience working with homeless or at risk of homeless populations or an equivalent combination of education, training and experience. Understanding and working knowledge of working with vulnerable populations including those with disabilities; substance and mental health issues is highly recommended.

**Employment Requirements:**

1. Valid Emergency First Aid/C.P.R.
2. Current TB skin test
3. Food Safe Certificate
4. Criminal Record Check: *to be completed by NCARES once hired, fee to be paid by applicant*
5. Valid Mandt Training Certification: *to be trained when hired*
6. WHMIS 2015 Training: *to be trained when hired*

**Compensation:** Wages are paid in accordance with the current Collective Agreement Wage Grid dated April 1, 2021. Starting wages is **\$19.66 per hour** (Grid Level 6).

**Start Date** : As soon as possible

**Hours** : Schedule A: Friday, Saturday 11pm-7am  
Schedule B: Friday/Saturday 7am-3pm

**Application Deadline :** Ongoing until filled

Please e-mail a cover letter and current resume with e-mail addresses of three references to:

**Human Resources Coordinator**

**Email: [recruitment@nelsoncares.ca](mailto:recruitment@nelsoncares.ca)**

***(Please indicate position and job posting number on the subject line)***

*Nelson CARES Society is an equal opportunity employer. Only short-listed external candidates will be contacted. All internal applicants will be contacted as to the status of their applications*